



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-08-019, February, Training, G-304)

February 9, 2008

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, PENNSYLVANIA, VIRGINIA

**ACCEPTANCE TO THE INSPECTING FOR PERFORMANCE COURSE (G-304)
(FSME-08- 019)**

Enclosure 1 is the list of students from the States selected to attend the April 1-3, 2008, Inspecting for Performance Course (G-304). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. Students attending this course should make their travel arrangements immediately and then submit their travel information needed for NRC to issue their travel authorization. (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that you cannot attend.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: BGU@NRC.GOV
TELEPHONE: 301-415-2348 FAX: 301-415-3502

/RA/

Robert J. Lewis, Acting Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

Enclosures:
As stated

INSPECTING FOR PERFORMANCE - MATERIALS VERSION (G-304)

APRIL 1-3, 2008
CHATTANOOGA, TN

STATE	PARTICIPANT(S)
NEW JERSEY Division of Environmental Safety & Health Dept. of Environmental Protection P.O. Box 415 Trenton, NJ 08625-0415	Catherine Biel
NEW YORK STATE HEALTH Bur of Environmental Rad. Prot. 547 River Street Troy, NY 12180-2216	Desmond Gordon
PENNSYLVANIA Dept. of Environmental Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	Gerald Dworsak James Hughes Richard Croll James Dillard Howard Sher Scott Wilson
TENNESSEE Division of Radiological Health TN Dept of Environment & Conservation 3rd Floor, L&C Annex 401 Church Street Nashville, TN 37243-1532	Jerry Bingaman Angie Morris
VIRGINIA Department of Health James Madison Bldg. Main Street Station 109 Governor Street, Room 730 Richmond, VA 23219	Charles Coleman

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-304) "Inspecting for Performance - Materials Version." This course is scheduled to be presented April 1-3, 2008, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 4:00 p.m. each day except for Thursday, April 3, 2008, when the class is scheduled to end at 12:00 noon. Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending training. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher" and return it to Traci Kime at TSK@nrc.gov or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. No rental cars will be authorized for travel. You will need to take a taxi or shuttle to and from the airport. You will receive a travel voucher for reimbursement after the course ends. Traci will mail it to your office.

LODGING AND TRAVEL: You should plan to arrive on Monday, March 31, 2008, and depart on Thursday, April 3, 2008. Participants must make their own lodging and travel arrangements. Individuals should request a Federal government employee rate at the hotels. The following URL is for information regarding hotels located in the vicinity of the Technical Training Center: <http://www-nrc-training.ornl.gov/NRC/ttd/catalog.htm> The per diem for Chattanooga, TN area is 85/44/129 This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. There is no suitable lodging within walking distance, nor reliable public transportation, from the hotels to the Training Center; therefore, students should coordinate with students who have cars. or take a taxi to and from the training center.