



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

(FSME-08-025, February, Training, G-108)

February 27, 2008

ALL AGREEMENT STATES, MICHIGAN, NEW JERSEY, PENNSYLVANIA, VIRGINIA

**ACCEPTANCE TO THE INSPECTION PROCEDURES COURSE (G-108) (FSME-08-025)**

Enclosure 1 is the list of students from the States selected to attend the April 14-18, 2008, Inspection Procedures Course (G-108). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course should make their travel arrangements immediately and then submit their travel information needed for NRC to issue their travel authorization. (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf> )

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that you cannot attend.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: BGU@NRC.GOV  
TELEPHONE: 301-415-2348 FAX: 301-415-3502

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Robert J. Lewis, Director  
Division of Materials Safety and State Agreements  
Office of Federal and State Materials and  
Environmental Management Programs

Enclosures:  
As stated

INSPECTION PROCEDURES COURSE

April 14-18, 2008

Carson City, NV

STATE	PARTICIPANT(S)
<p>ARKANSAS</p> <p>AR Dept of Health &amp; Human Services Radiation control Section P.O. Box 1437, Slot H-30 Little Rock, AR 72203-1437</p>	<p>Valerie Whitehead</p>
<p>CALIFORNIA</p> <p>CA Dept. of Health Services 1500 Capitol Ave., MS 7610 Sacramento, CA 95814</p>	<p>Jennifer Granger</p>
<p>COLORADO</p> <p>CO Dept. of Public Health &amp; Environment HMWMD-RAD-B2 4300 Cherry Creek Drive South Denver, CO 80245-1530</p>	<p>J. Stephanie Landtiser</p>
<p>GEORGIA</p> <p>Radioactive Materials Program Department of Natural Resources 4220 International Parkway, Suite 100 Atlanta, GA 30354</p>	<p>Joe Fieuet</p>
<p>LOUISIANA</p> <p>Permits Division Office of Environmental Services P. O. Box 4313 Baton Rouge, LA 70821-4313</p>	<p>Dwayne Stepter</p>
<p>MARYLAND</p> <p>MD Dept of the Environment 1800 Washington Blvd., Suite 750 Baltimore, MD 21230-1724</p>	<p>Fatiima Adeyemo</p>
<p>MICHIGAN</p> <p>Radiological Protection &amp; Medical Waste Section Waste &amp; Hazardous Materials Division MI Dept of Environmental Quality P.O. Box 30241 Lansing, MI 48909-7741</p>	<p>T.R. Wentworth</p>
<p>NEVADA</p> <p>Nevada State Health Division, 1179 Fairview Drive, Suite 201 Carson City, NV. 89701 -5405</p>	<p>Karen Beckley Larry Boschult Adrian Howe Eric Matus Reginald Stewart Ed Sweeten</p>

STATE	PARTICIPANT(S)
<p>NEW YORK DEC</p> <p>NYS Dept of Envir. Conservation 625 Broadway, 9th Floor Albany, NY 12233-7255</p>	<p>John Frisone</p>
<p>NORTH DAKOTA</p> <p>ND Dept of Health 918 E. Divide Avenue Bismarck, ND 58501-1947</p>	<p>Louise Roehrich</p>
<p>KLAHOMA</p> <p>Dept of Environmental Quality Land Protection Division P.O. Box 1677 Oklahoma City, OK 73101-1677</p>	<p>Julia Ralston</p>
<p>OREGON</p> <p>Radiation Protection Services Oregon Health Services Department of Human Services 800 NE Oregon Street, Suite 260 Portland, OR 97232-2162</p>	<p>David Howe</p>
<p>PENNSYLVANIA</p> <p>Dept. of Environmental Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469</p>	<p>Jeffrey Whitehead</p>
<p>UTAH</p> <p>Division of Radiation Control Department of Environmental Quality P.O. Box 144850 Salt Lake City, UT 84114-4850</p>	<p>Kevin Carney</p>
<p>WISCONSIN</p> <p>Division of Public Health Dept. of Health &amp; Family Services P.O. Box 2659 Madison, WI 53701-2659</p>	<p>Kurt Pedersen</p>

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-108) "Inspection Procedures." This course is scheduled to be presented April 14-18, 2008 in Carson City, NV. Course location is Nevada State Library and Archives in Conference Room A, 100 North Stewart Street, Carson City, NV 89701-4285. Carson City is approximately 25 miles south of Reno Tahoe International Airport. Travel time will take approximately forty minutes. If you have any questions regarding the area please contact Tim Mitchell at (775) 687-7557, or Eric Matus at (775) 687-7536.

**COURSE:** This course will be conducted beginning at 8:00 am on Monday, April 14, 2008, and end at noon on Friday, April 18, 2008. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, April 13, 2008, and depart on Friday, April 18, 2008. If traveling by air, you need to contact Carlson Travel at 301-415-5006 for airline reservations. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher." and return it to **Traci Kime** at TSK@nrc.gov\_or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Traci on 301-415-8140. Lodging information maybe found on <http://www.carson-city.org/lodging/index.php> All the locations will be within a 10 minute drive or less of the training location. Two hotels within walking distance (two blocks) of the training location are: The Plaza Hotel (775) 883-9500; <http://www.carsoncityplaza.com/> or Carson State Hotel/Casino (775) 501-2929; <http://carsonstation.com/> Lodging and per diem for Carson City, NV is 91/64/155. You will receive a travel voucher packet after you return to the office. Traci will mail it to you.

For travel to and from the airport please go to cab and transport services listed at: <http://renoairport.com/transportation/shuttles taxis limos.php>

REMINDER -no rental cars are authorized for invitational travel.

**INSPECTION PROCEDURES COURSE**  
**Tentative Schedule for April 14-18, 2008**

	START	STOP	TOPIC	PRESENTER
<b>MONDAY</b>	8 AM	- 9 AM	<b>WELCOME AND ADMIN</b>	Ricci
	9 AM	- 10 AM	Overview	Lambert
	10 AM	- 11 AM	Overview	Lambert
	11 AM	- 12 PM	Overview	Lambert
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Overview	Lambert
	2 PM	- 3 PM	Overview	Lambert
	3 PM	- 4 PM	Incident Response & Reporting	Ullrich
	4 PM	- 5 PM	Laboratory R&D	Ullrich
<b>TUESDAY</b>	8 AM	- 9 AM	Laboratory R&D	Ullrich
			Laboratory R&D	Ullrich
	10 AM	- 11 AM	Medical	Lambert
	11 AM	- 12 PM	Medical	Lambert
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Medical	Lambert
	2 PM	- 3 PM	Medical	Lambert
	3 PM	- 4 PM	Industrial Sources	Leonardi
	4 PM	- 5 PM	Industrial Sources	Leonardi
<b>WEDNESDAY</b>	8 AM	- 9 AM	Industrial Sources	Leonardi
	9 AM	- 10 AM	Industrial Sources	Leonardi
	10 AM	- 11 AM	Exercise Prep	Staff
	11 AM	- 12 PM	Exercise Prep	Staff
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Exercise	Staff
	2 PM	- 3 PM	Exercise	Staff
	3 PM	- 4 PM	Exercise	Staff
	4 PM	- 5 PM	Exercise	Staff
<b>THURSDAY</b>	8 AM	- 9 AM	Debrief and Exit Meeting	Staff
	9 AM	- 10 AM	Debrief and Exit Meeting	Staff
	10 AM	- 11 AM	Debrief and Exit Meeting	Staff
	11 AM	- 12 PM	Debrief and Exit Meeting	Staff
	12 PM	- 1 PM	<b>LUNCH</b>	
	1 PM	- 2 PM	Industrial Radiography	Leonardi
	2 PM	- 3 PM	Industrial Radiography	Leonardi
	3 PM	- 4 PM	Industrial Radiography	Leonardi
	4 PM	- 5 PM	Industrial Radiography	Leonardi
<b>FRIDAY</b>	8 AM	- 9 AM	Incident Review	Ricci
	9 AM	- 10 AM	Incident Review	Ricci
	10 AM		<b>CLASS OVER</b>	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.