



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

(FSME-09-068, August, Training, G-109)

August 6, 2009

ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(FSME-09-068)

Purpose: To provide the list of students selected for the NRC Licensing Practices and Procedures Course.

Background: NRC provides the list of students and instructions to the States to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after this notification letter has been sent.

Discussion: Enclosure 1 is the list of students from the States selected to attend the September 28-October 2, 2009 Licensing Practices and Procedures Course (G-109). This course is to be held in Harrisburg, Pennsylvania. Please provide the list of students and the instructions (Enclosure 2) to each individual from your program that is on the list. Enclosed for your information is a tentative schedule for the course (Enclosure 3). Students attending this course will be paid travel and per diem by the U.S. Nuclear Regulatory Commission (NRC). Students should make their travel arrangements through Carlson Wagonlit Travel at: 1-866-250-2160 immediately and then submit their travel information needed for NRC to issue their travel authorization (Appendix A) to Brenda Usilton (Fax 301-415-3502). (See invitational travel information in AD-500 at: <http://nrc-stp.ornl.gov/procedures/ad500.pdf>)

We ask that you inform us of any cancellations 30 days prior to the course starting date or as soon as you are aware that the student cannot attend the course.*

*This information request has been approved by OMB 3150-0029, expiration 08/31/2010. The estimated burden per response to comply with this voluntary collection is approximately 8 hours. Send comments regarding the burden estimate to the Records and FOIA/Privacy Services Branch (T-5F52), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by Internet e-mail to infocollects@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202 (3150-0029), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: Brenda.Usilton@NRC.GOV
TELEPHONE: 301-415-2348 FAX: 301-415-3502

Robert J. Lewis, Director **/RA/**
Materials Safety and State Agreements
Office of Federal and State Materials and
Environmental Management Programs

Enclosures:
As stated

LICENSING PRACTICES AND PROCEDURES COURSE
 September 28-October 2, 2009
 Harrisburg, Pennsylvania

STATE	PARTICIPANT(S)
ARIZONA Radiation Regulatory Agency 4814 South 40 th Street Phoenix, AZ 85040	Brian Goretzki
ARKANSAS AR Dept of Health & Human Services Radiation control Section P.O. Box 1437, Slot H-30 Little Rock, AR 72203-1437	Kayla Avery
CALIFORNIA Dept. of Health Services P.O. Box 997414, MS-7610 Sacramento, CA 94899-7414	Jennifer Granger
MISSISSIPPI Dept. of Health 3150 Lawson Street Jackson, MS 39213	Brandy Frazier
NEVADA State Health Division 4510 Technology Way, Site 300 Carson City, NV 89706	Tharon Sheen
OHIO Dept. of Health 246 North High Street Columbus, OH 43215	Charlene Graham
OKLAHOMA Dept. of Environmental Quality P.O. box 1677 Oklahoma City, OK 73101-1677	Morgen Buckner
PENNSYLVANIA PA DEP – Bureau of Radiation Protection Rachel Carson State Office Bldg. P.O. Box 8469 Harrisburg, PA 17105-8469	George Vargo Dennis Gallagher Barbara Bookser Bryan Werner Dyran Altenburg Christopher Heckert
RHODE ISLAND Div.of Environmental & Health Services 3 Capitol Hill, Room 206 Providence, RI 02908-5097	Carol Horibin
TEXAS Dept. of State Health Services P.O. Box 149347 Austin, TX 78714-9347	Keith Smith
WASHINGTON Dept. of Health 111 Israel Road SE P.O. Box 47827 Olympia, WA 985047827	Billie Harvey

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented September 28-October 2, 2009, at the Pennsylvania Department of Environmental Protection, Rachel Carson State Office Building, 2nd Floor Training Room, 400 Market Street, Harrisburg, PA 17101. If you have any questions please contact Benjamin Seiber at 717-783-7702.

COURSE: This course will be conducted beginning at 8:00 am on Monday, September 28, 2009, and end at noon on Friday, October 2, 2009. Enclosed is a tentative schedule for the course (Enclosure 3). Cellular phones and similar devices with audible capability should be disabled while classes are in session. Normal office/business attire is appropriate for students attending TTC courses.

1 - Students enrolled in the licensing course may e-mail to the applicable instructor any licensing issues (either generic or based on a specific license review) that they would like discussed in class (names and e-mail addresses of instructors are provided below)

2 - Students may bring to class a sample license application with an interesting issue that they would be willing to share with the class (appropriate consideration being given to privacy, security, safeguards and other sensitivity issues)

3 - State students may bring a copy of their own regulations so that they can refer to them if there is a question regarding anything taught in class (all training will be accomplished using NRC regulations)

INSTRUCTORS

Bryan Parker – Brian.Parker@nrc.gov - Licensing Process, Medical

James Mullauer – James.Mullauer@nrc.gov - Portable and Fixed Gauges, Research & Development, General Licenses

Rachel Browder- Rachel.Browder@nrc.gov - Industrial Radiography, Well Logging, Irradiators

LODGING AND TRAVEL: You should plan to arrive on Sunday, September 27, 2009, and depart on Friday, October 2, 2009. If traveling by air, you need to contact Carlson Travel at 1-866-250-2160 for airline reservations. Please complete the invitational travel authorization request as described in FSME Procedure AD-500, "Invitational Travel Authorization and Voucher." then return it to Brenda Usilton at Brenda.Usilton@nrc.gov or fax it to 301-415-3502. If you have any questions regarding the travel form please contact Brenda on 301-415-2348. Individuals should request a Federal government rate at the hotels. The per diem for the Harrisburg, PA area is 99/44/143. This means lodging/meals/not to exceed total. Tax is a separate line item on your voucher. No rental cars will be authorized for invitational travel.

Hotels within walking distance:

Hilton Harrisburg

One North Second Street

Harrisburg, PA 17101

717-233-6000

ENCLOSURE 2

Crowne Plaza Harrisburg
23 South Second Street
Harrisburg, PA 17101
717-234-5021

Comfort Inn Riverfront
525 South Front Street
Harrisburg, PA 17104
717-233-1611

Students will need to show ID at the guards desk and will be issued a visitor badge. If you are driving parking next door at the Fifth Street Garage is approximately \$15.00 per day.
<http://www.harrisburgparking.org/>

LICENSING PRACTICES AND PROCEDURES COURSE

Tentative Schedule for September 28-October 2, 2009

MONDAY		TOPIC	PRESENTER
8:00am	9:00am	Welcome and ADMIN	Ricci
9:00 am	10:00 am	Overview	Parker
10:00 am	11:00 am	Overview	Parker
11:00 am	12:00 pm	Overview	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Overview	Parker
2:00 pm	3:00 pm	Medical	Parker
3:00 pm	4:00 pm	Medical	Parker
TUESDAY			
8:00 am	9:00 am	Medical	Parker
9:00 am	10:00 am	Medical	Parker
10:00 am	11:00 am	Medical	Parker
11:00 am	12:00 pm	Medical	Parker
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Medical	Parker
2:00 pm	3:00 pm	Gauges	Mullauer
3:00 pm	4:00 pm	Gauges	Mullauer
WEDNESDAY			
8:00 am	9:00 am	Gauges	Mullauer
9:00 am	10:00 am	Gauges	Mullauer
10:00 am	11:00 am	R&D	Mullauer
11:00 am	12:00 pm	R&D	Mullauer
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	R&D	Mullauer
2:00 pm	3:00 pm	R&D	Mullauer
3:00 pm	4:00 pm	R&D	Mullauer

THURSDAY			
8:00 am	9:00 am	Industrial Radiography	Browder
9:00 am	10:00 am	Industrial Radiography	Browder
10:00 am	11:00 am	Industrial Radiography	Browder
11:00 am	12:00 pm	Industrial Radiography	Browder
12:00 pm	1:00 pm	LUNCH	
1:00 pm	2:00 pm	Industrial Radiography	Browder
2:00 pm	3:00 pm	Industrial Radiography	Browder
3:00 pm	4:00 pm	Industrial Radiography	Browder
FRIDAY			
8:00 am	9:00 am	Well Logging	Browder
9:00 am	10:00 am	Well Logging	Browder
10:00 am	11:00 am	Irradiators	Browder
11:00 am	12:00 pm	Irradiators	Browder
12:00 pm		CLASS OVER	

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.