SAMPLE Letter to U.S. Department of Labor

Mr. __________, Assistant Secretary
Occupational Safety and Health Administration
U.S. Department of Labor
200 Constitution Avenue
Washington, D.C. 20210

Dear Mr. __________:

This is to advise the [AGENCY] that [OPTIONAL TEXT: at the request of the Governor of the [State] and] under Section 274 of the Atomic Energy Act, the Nuclear Regulatory Commission (NRC) terminated [State's] Agreement relinquishing the NRC regulatory authority over [identify categories of material under the Agreement].

The effective date of the termination is [Date]. Enclosed is a copy of the Federal Register notice announcing NRC reassertion of regulatory authority. A press release will be issued in conjunction with the issuance of this notice.

Sincerely,

Director
Division of Materials Safety and State Agreements
Office of Federal and State Materials
and Environmental Management Programs

Enclosure:
As stated
Identical letters to:

Mr. __________, Assistant Secretary
  Congressional, Public and Intergovernmental Affairs
U.S. Department of Energy
N3641 1000 Independence Ave. SW
Washington, DC 20585-0001

Mr. __________, Chairman
Council on Environmental Quality
722 Jackson Place NW
Washington, DC 20503-0002

Dr. __________, Director
  Center for Devices & Radiological Health
Food and Drug Administration
9200 Corporate Boulevard
Rockville, MD 20850-3229

Ms. __________, Assistant Administrator for Air and Radiation
U.S. Environmental Protection Agency
401 M Street, SW
Washington, DC 20460

Ms. __________, Director
  Office of Legislative and Intergovernmental Affairs
Department of Homeland Security
1800 F St. NW
Governmental Services Administration Bldg.
Washington, DC 20555